

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, MARCH 5, 2018**

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### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Eight (8) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; William Piper, Secretary; David Gutshall, Treasurer; Todd Deihl, Bob Kanc, Robert Over, and Richard Roush.

Absent – Kingsley Blasco

\*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard Kerr Jr, Business Manager; Robyn Euker, Director of Curriculum & Instruction; Rick Gilliam, Director of Buildings, Grounds, and Transportation; Robert Krepps, Questeq Director of Technology; and Carol Frace, Board Minutes.

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE FEBRUARY 19, 2018 REGULAR BOARD MEETING MINUTES, AND THE FEBRUARY 19, 2018 COMMITTEE OF THE WHOLE MEETING MINUTES.**

Motion by Kanc, seconded by Roush for approval of the February 19, 2018 Committee of the Whole Meeting Minutes; and the February 19, 2018 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Roush, Over, Kanc, and Deihl. Motion carried unanimously. 8 – 0

## **Big Spring School Board Meeting Minutes ~ Monday, March 5, 2018**

### **IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

Tucker Williams and Zoe Marinacci presented a student report.

Presentation attached.

### **V. FINANCIAL REPORTS – PAYMENT OF BILLS**

General Fund	
Procurement Card	\$ 22,506.59
Checks/ACH/Wires	\$ 2,812,750.19
Capital Reserve Fund	\$ 21,342.40
Newville Projects Fund	\$ 110,890.17
Cafeteria Fund	\$ 106,376.59
Student Activities	\$ 9,647.86
Total	\$ 3,083,513.80

Motion by Gutshall, seconded by Swanson for approval of General Fund, Capital Reserve Fund, Newville Projects Fund, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Over, Deihl, Kanc, and Roush. Motion carried unanimously. 8 – 0

### **VI. READING OF CORRESPONDENCE**

Dr. Richard W. Fry, Superintendent of Schools received correspondence from Connie L. Derr, Audit Coordinator, regarding the approval of the Single Audit Report of Big Spring School District for the fiscal year ended June 30, 2017. Correspondence is included with the agenda.

### **VII. RECOGNITION OF VISITORS**

Nicole King, Charlene D'Amore, Brooke Finkenbinder, Bill Beck, Zoe Marinacci, and Tucker Williams.

### **VIII. PUBLIC COMMENT PERIOD**

Mr. Bill Beck, 108 Lawrence Lane, Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community.

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### **VIII. PUBLIC COMMENT PERIOD (...continued)**

Mrs. Brooke Finkenbinder, 35 Mill Road Newville, PA. I am a concerned parent. I became aware of a national walkout through USA Today. I am concerned that the Big Spring School District will be seen as bringing kids into a political rally and under false pretenses. The National Walkout is being sparked by the Parkland students that went through the tragic shooting in Florida and calling for stricter gun laws. This is being organized by the Women's March. The Big Spring School District Pawprint.com advertised today that March 14 there will be a walkout to memorialize lives lost in the Parkland shootings. Students have worked with the administration to plan this so students will not get in trouble for walking out. There was no mention of the gun laws. I don't want to see Big Spring as a political arena. It is deceptive to our community and taxpayers. I am asking the Board to consider another day or way to allow our students a voice but be less political.

Dr. Fry informed the public that the administration met with the student leaders last Thursday. The student leaders were very clear that they didn't want to get into any political statement of any sort. This is truly a memorial. Mr. August will be communicating information home Tuesday or Wednesday in regards to the event. This is 17 minutes to memorialize 17 victims. Our students understand where our community sits in this. I was very proud of them. They want no part of any discussion on gun control. Their goal is to memorialize the victims. It is a challenge for every school district to balance these sorts of activities. Every district is dealing with this. We are not advertising the time of this event. We are not following anything nationally. We are simply allowing our students to have a voice. The Cumberland County Sheriff's Office was also in the meeting and will ensure for the safety of our students. The April 20<sup>th</sup> is a separate discussion.

### **IX. STRUCTURED PUBLIC COMMENT PERIOD**

### **X. OLD BUSINESS**

## Big Spring School Board Meeting Minutes ~ Monday, March 5, 2018

### XI. NEW BUSINESS

#### A) PERSONNEL CONCERNS

**(ACTION ITEM)**

##### 1) **Resignation – Part-Time Middle School Nurse**

Mrs. Laura Byers has submitted her letter of resignation as a part-time Middle School Nurse, effective the end of the 2017-2018 school year.

The administration recommends the Board of School Directors accept Mrs. Byers' resignation, effective the end of the 2017-2018 school year.

**(ACTION ITEM)**

##### 2) **Resignations – Shakespeare Troupe Advisers**

Mrs. Chamberlin and Mr. Hanks have submitted their letters of resignation as Shakespeare Troupe Advisers, effective immediately.

The administration recommends the Board of School Directors approve the resignations of Mrs. Chamberlin and Mr. Hanks as Shakespeare Troupe Advisers, effective immediately.

**(ACTION ITEM)**

##### 3) **Resignation – Middle School Special Education Co-Department Chair**

Mrs. Emily Creek, Middle School Emotional Support Teacher has submitted her resignation as Middle School Special Education Co-Department Chair, effective the end of the 2017-2018 school year.

The administration recommends the Board of School Directors approve Mrs. Creek's resignation as Middle School Special Education Co-Department Chair, effective the end of the 2017-2018 school year.

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### XI. NEW BUSINESS (. . .continued)

**(ACTION ITEM)**

#### 4) **Approval of Middle School After School Club Advisers**

Dr. Linda Wilson, Middle School Principal recommends the individuals listed as Middle School After School Club Advisers.

**Luke Nerone  
Laura Shambaugh  
Crystal Grossman  
Denise Mancuso  
Shane Miller  
Emma Leuschen**

The administration recommends the Board of School Directors approve the individuals listed as Middle School After School Club Advisers, as presented.

**(ACTION ITEM)**

#### 5) **Leave Without Pay – Amy Wetzel**

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Mrs. Amy Wetzel is requesting a half day leave without pay for March 23, 2018.

The administration recommends that the Board of School Directors approve the following request for leave without pay, as presented.

**(ACTION ITEM)**

#### 6) **Volunteer Coaching Recommendations**

Mr. Joseph Sinkovich, Assistant Principal/Director of Athletics and Student Activities, would like to recommend the volunteer coaches listed for the teams as indicated.

**Jerry Kelley -- Baseball  
Roger Young -- Track and Field  
Matthew Watkins-Greenholt -- Swimming/Track and Field**

The administration recommends the Board of School Directors approve the volunteer coaches, as presented.

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### XI. NEW BUSINESS (. . . continued)

#### **VOTE ON XI., NEW BUSINESS, A-1 – A-6, PERSONNEL CONCERNS**

Motion by Swanson, seconded by Roush to combine and approve Items A -1 through A - 6 as outlined and recommended above. Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, and Roush. Motion carried unanimously. 8 – 0

**(ACTION ITEM)**

#### **B) Credit Pay**

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

**Jenna McIntire    \$705.00**

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, and Roush. Motion carried unanimously. 8 – 0

**(ACTION ITEM)**

#### **C) Approval to Attend State Conference and Competition**

Mr. Sam Barnouski and Mr. Anthony Casella are requesting permission for the Big Spring Technology Student Association (TSA) to attend a state conference and competition at Seven Springs Resort in Champion, Pennsylvania from April 18-20, 2018. Information is included with the agenda.

The administration recommends that the Board of School Directors approve the Big Spring Technology Student Association to attend a state conference and competition at Seven Springs Resort in Champion, Pennsylvania from April 18-20, 2018.

Motion by Swanson, seconded by Roush to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, and Roush. Motion carried unanimously. 8 – 0

## **Big Spring School Board Meeting Minutes ~ Monday, March 5, 2018**

### **XI. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

#### **D) Facilities Utilization Request**

The Big Spring Hurricane Softball Organization is requesting to utilize Oak Flat and Mt. Rock Elementary Schools softball fields for games on Sunday's. The dates of the request will begin August, 2018 through the month of October, 2018 and the games held on Sunday will be from 1:00 p.m. through 6:00 p.m. Because the utilization requests are on Sunday's, Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring Hurricane Softball Organization's request to utilize Oak Flat and Mt. Rock Elementary Schools softball fields for games on Sunday's, as presented.

**(ACTION ITEM)**

#### **E) Facilities Utilization Request**

Mr. Les Stover is requesting to utilize the High School Commons and Auditorium for the High School Swim and Diving Team end of the season banquet on Sunday, April 15, 2018 from 1:00 p.m. through 5:00 p.m. Because the utilization request is on a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Stover's request to utilize the High School Commons and Auditorium for the High School Swim and Diving Team end of the season banquet, as presented.

**(ACTION ITEM)**

#### **F) Facilities Utilization Request**

Mr. Matthew Kump is requesting to utilize the High School pool, commons and locker rooms for the Big Spring Area Aquatics Club end of the season banquet on Sunday, March 18, 2018 from 1:00 p.m. through 5:00 p.m. Because the utilization request is on a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Kump's request to utilize the High School pool, commons and locker rooms for the Big Spring Area Aquatics Club end of the season banquet, as presented.

Motion by Swanson, seconded by Roush to combine and approve Items D, E, & F as recommended and outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, and Roush. Motion carried unanimously. 8 – 0

## Big Spring School Board Meeting Minutes ~ Monday, March 5, 2018

### XI. NEW BUSINESS (. . .continued)

#### (ACTION ITEM)

#### G) Approve Payments from Capital Projects Reserve Fund

The administration received the invoices listed below for payment.

<u>Project</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
MR Roof Replacement	Professional Roof Services, Inc	Invoice 6052	\$21,500.00
HS Auditorium Reno	A/V Solutions	Invoice 6188	\$8,902.17

The administration recommends the Board of School Directors approve the payment of \$21,500.00 to Professional Roof Services, Inc. and \$8,902.17 to A/V Solutions from the Capital Projects Reserve Fund.

Motion by Roush, seconded by Kanc to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, and Roush. Motion carried unanimously. 8 – 0

#### (ACTION ITEM)

#### H) Approve Payments from the Newville Projects Fund

The administration received the invoices listed below for payment.

<u>Project</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
MS Projects 0218	Cumberland County Conservation District Clean Water Fund	NPDES Permit App	\$1,600.00	-
MS Projects 0218	Commonwealth of PA Clean Water Fund	NPDES Permit App	\$300.00	-
NV Projects (MS)	Crabtree, Rohrbaugh & Associates	Invoice 1	\$14,900.77	-

The administration recommends the Board of School Directors approve the payments of \$1,600.00 to Cumberland County Conservation District Clean Water Fund, \$300.00 to Commonwealth of PA Clean Water Fund and \$14,900.77 to Crabtree, Rohrbaugh & Associates.

Motion by Swanson, seconded by Kanc to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, and Roush. Motion carried unanimously. 8 – 0



## **Big Spring School Board Meeting Minutes ~ Monday, March 5, 2018**

### **XI. NEW BUSINESS (. . .continued)**

**(INFORMATION ITEM)**

#### **I) Proposed CAIU 2018-2019 General Operating Budget**

A summary of the Capital Area Intermediate Unit General Operating Budget for the 2018-2019 school year is included in the agenda for your review. The Capital Area Intermediate Unit General Operating Budget will be an action item on the March 19, 2018 Board Agenda.

**(INFORMATION ITEM)**

#### **J) Proposed Updated Policy**

The administration has submitted the updated policy listed for Board review. After the policy has been reviewed by the Board of School Directors the administration will present the policy for Board approval at the March, 19, 2018 Board meeting.

#### **913 NonSchool Organizations/Groups/Individuals**

### **XII. FUTURE BOARD AGENDA ITEM**

There were no future Board agenda items.

### **XIII. COMMITTEE REPORTS**

#### **A. District Improvement Committee – Mr. Kanc, Mr. Over**

A meeting was held last Thursday. Dr. Roberts informed the Board that at the meeting we looked at some of the survey results. We discussed the primary attributes that our community wants to see in our students as the graduate. The next step is to take some of those top thoughts and move them into a profile of the graduate.

Mr. Over commented that he didn't see what he thought he would see or what he wanted to see. I saw elementary and middle school more than anything else. I would like to see what high schooler, businesses or parents are seeing in what makes a senior. What would they like to see? I think we are teaching everything. I would like to see the comments.

#### **B. Athletic Committee – Mr. Swanson, Mr. Gutshall, Mr. Deihl**

No meeting was conducted and no report was offered. The next meeting is scheduled for March 15<sup>th</sup> at 7:00 am.

## **Big Spring School Board Meeting Minutes ~ Monday, March 5, 2018**

### **XIII. COMMITTEE REPORTS (...continued)**

#### **C. Vocational-Technical School – Mr. Wolf, Mr. Piper**

No meeting was conducted and no report was offered. Vo-tech is now working a strategic plan. We have a consultant in place that should give us some good guidance on how to proceed down the road with new course offerings.

#### **D. Buildings and Property Committee – Mr. Roush, Mr. Piper, Mr. Swanson Mr. Gutshall**

No meeting was conducted and no report was offered.

Mr. Roush made a motion to reject all bids for the Mt. Rock Elementary and the Middle School abatement projects and rebid the project with additional areas and project specifications. Motion by Roush, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Kanc, Over, and Roush. Motion carried unanimously. 8 – 0

#### **E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall**

No meeting was conducted and no report was offered. Attached is the S & P rating for the upcoming bond (AA-) The next meeting is scheduled for the morning of March 22<sup>nd</sup> at 7:00 am.

#### **F. South Central Trust – Mr. Blasco**

No meeting was conducted and no report was offered.

#### **G. Capital Area Intermediate Unit – Mr. Wolf**

No meeting was conducted and no report was offered. Mr. Wolf missed the last meeting.

#### **H. Tax Collection Committee (TCC) – Mr. Wolf and Mr. Swanson**

No meeting was conducted and no report was offered.

**XIV. SUPERINTENDENT'S REPORT**

1. **Enrollment** – You have the enrollment report for February. We went up two students. We are very flat for the school year and again this is what was proposed by PDE.
2. **Reminder** – Just a reminder to Board members if you are interested there is a roundtable discussion with PSBA on March 12<sup>th</sup>. Just get back to me to let me know that you are interested. I will make sure you have information on this.
3. **Safety Discussion Update** – We are looking to start an Ad-Hoc Committee. We went live on Friday with a communication to all families for a safety discussion update. This will be open through Friday. Within the next two weeks, we will get back in touch with those families or individuals that expressed an interest. We will chart our next steps that will include a session of an overall picture of our safety operation to date. We will go into how the committee can provide information to the Board and how to communicate to other members of the community.

**XV. BUSINESS FROM THE FLOOR**

There was no business from the floor.

**XVI. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

There was no public comment regarding future Board agenda items.

## **Big Spring School Board Meeting Minutes ~ Monday, March 5, 2018**

### **XVII. ADJOURNMENT**

Motion by Swanson, seconded by Roush to adjourn the meeting. An executive session was held prior to the Board meetings tonight to discuss legal issues. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Kanc, Over, Roush, and Deihl. Motion carried unanimously. 8 – 0

The meeting was adjourned at 8:27 PM.

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William L. Piper, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, March 19, 2018**